

Welcome to Lakeview at Chilwell School





Welcome to Chilwell School's Lakeview sixth form

Congratulations on making a very wise choice for your further education!

I am pleased that you have chosen Lakeview and that you want to play a part in its continued success. It is a sixth form where you can make a difference.

At Lakeview we strive to provide a tailored and individual approach to ensure you have the tools and confidence you need to be successful. At the heart of your experience will be demanding, well considered, challenging teaching that will help you produce work of a consistently high standard. The pastoral team in the sixth form will provide you with support and direction to help you make sixth form studies a successful and rewarding experience. We are committed to extending your personal development through a wide set of experiences so that you are ready for your next steps.

Your main priority at Lakeview is to get the best results you can. However, your experience and enjoyment of the sixth form should be broader than that of study. We want to see you grow as an individual and leave us with a great set of results and experiences that will allow you to move on into higher education or a career that is stimulating and fulfilling.

Please help us make this transition as smooth as possible by ensuring you complete the forms listed within this booklet. We will do our best to provide you with the opportunities and challenges you will need to make a success of your life at Chilwell's Lakeview and in the world of your future. We're here to excite minds for successful futures!

Yours sincerely

David Phillips
Head teacher



CHILWELL SCHOOL'S LAKEVIEW SIXTH FORM

We are committed to providing an aspirational learning experience where everyone feels valued and individual needs and ambitions are met.

Our high standards and expectations are driven through a challenging, stimulating and enjoyable learning environment, where everyone feels safe and supported and each individual works towards their personal targets.

As the world evolves so will our community as we produce global citizens for the future. We believe in the ideals that learning is for life, life is for learning and each and every one of us can determine the success of our future.

Chilwell school's Lakeview sixth form promotes high achievement by working together to:

- Be reflective and understand ourselves and others
- Challenge and motivate us to flourish in learning and in life
- Be flexible and adaptable in an ever-developing global community
- Be inquisitive and make enquiries in order to extend ourselves
- Develop our cultural capital so that we better understand the way in which we have been shaped
- Generate pride in the Chilwell community and environment.



SIXTH FORM MANAGEMENT

Mrs E Ault	Head of Sixth Form
Mr P Sweeney	Deputy Head of School
Mr Moss	Tutor
Ms Gascon-Lopez	Tutor
Mrs Foyster	Tutor
Mrs J Woodbridge-Smith	Tutor
Mr. Lodge	Tutor
Mr. Holmes	Tutor
Mrs K Tipping	Exams Officer
Mrs L Underdown	Careers Advisor
Mr R Wheatley	Network Manager
Mr M Lucas	ICT Manager

LIFE IN THE SIXTH FORM

Chilwell's sixth form is a more adult environment where you are expected to take responsibility for your own learning. Your behaviour, attitude to learning, attainment and effort will be taken into account when writing references, so please ensure that you keep this in mind.

Registration – 8:40-9:00 am

Lesson times

Lessons commence at 9.00am and end at 3.10pm.

Period 1 9.00am – 11.00am (inc. break)

Period 2 11.00am – 1.30pm (inc. lunch)

Period 3 1.30pm – 3.10pm

The building remains open for you to complete home-work/independent study until 4:00 from Monday to Thursday.





ATTENDANCE

All students are expected to arrive at 8.40am for morning registration and tutorial activities. **This is not optional.**

Initially, all year twelve students are expected to be in sixth form until the end of each day. You will engage in subject lessons and enrichment as well as supervised study sessions. At the start of term, we want to assess your ability to work independently and effectively, and a full day will give us the opportunity to monitor this most accurately. At the end of the first half term students who are punctual, up to date, making effective notes, completing homework activities and using study time well will be given the opportunity to choose if they go off site for their study periods. If you need further support, you will be asked to remain in school so we can guide you until working at the required level. We will continue to assess the progress and performance of all and if any student seems to fall behind for whatever reason, we will ask them to return to a more traditional full day.

Attendance will be closely monitored by our attendance officer and if any concerns arise, we will address this with students initially and make contact with parents.

Attendance	100%	Below 90%	Below 85%
What we say	Excellent	Cause for concern.	Serious concern. Withdrawal from course considered.

PUNCTUALITY

It is important that you arrive promptly for tutor time and lessons as lateness causes disruption. Each lesson will be registered and action taken with patterns of lateness.

ASSEMBLIES

An assembly will take place each week on a Monday morning. Year twelve have an assembly on one week, year thirteen the following week and then a joint sixth form assembly every third week.

FOOD

Food will be available in our new sixth form canteen. Students will be able to buy snacks, drinks and hot food throughout the day.

COMMUNICATION

Messages may be put in student trays or on the noticeboard. Students are expected to check emails regularly and access learning resources. Should you have any difficulty in logging on to Google Drive please speak to the ICT Managers.

CHROMEBOOKS

All students will receive a Chromebook, allowing them to work in school and remotely. Chromebooks will be the responsibility of students and should be on site with students every day. Please ensure that chargers are accessible at all times. Please complete the necessary acceptable use agreements before collecting your chromebook.

PHOTOCOPYING

The photocopier in Lakeview is available for student use. You will be provided with an initial print balance which you must then top up with your own money. The instructions for how to do this are on the wall above the photocopier. Your tutors will show you how to use it.

DRESS CODE

We expect students to wear smart/casual clothes that are comfortable and fit for purpose. Please do not wear anything that promotes or displays any offensive slogans or symbols or clothes that are incompatible with a study / work environment.





NEW OPPORTUNITIES

SIXTH FORM VOICE

Two representatives from each form group will meet with Mrs. Ault every four weeks to discuss issues relating to Chilwell sixth form to ensure we continue to improve facilities and experiences.

AMBASSADORS

There will be a vote early in September to select a male and female ambassador for Lakeview from year twelve. These people will be involved with activities in the main school to promote the sixth form, as well as attending open evenings and events linked to the 50th anniversary celebrations.

STUDENT UNION

This comprises a body of elected students who represent students at Chilwell sixth form and will organise activities and social events.

CHARITIES DAY

This will be organised via the Student Union, sixth form voice and tutor groups. Various activities will take place during one specific day to be arranged. All proceeds will go to a nominated charity.

DEBATING CLUB

Debating matters because your ideas and opinions matter. Debates are worth having. Topics will involve issues that have an impact on the world. They affect the way in which we understand and relate to those around us. Now is the time to take ideas seriously. Challenge yourself! Get involved with a broad range of contemporary real-world scientific, political and cultural debates.

DUKE OF EDINBURGH

For those looking for a new challenge or wishing to continue with ones already started, we have a well established and highly successful DofE awards team within Chilwell school sixth form. There may be an opportunity to continue onto your Gold award or, numbers permitting, perhaps try DofE for the first time. Completing the award at any level is always an achievement, with more and more universities and employers looking upon successful awardees favourably with the knowledge that they are able to offer commitment, responsibility and perseverance.

HEALTH & RELATIONSHIP AWARENESS

Various speakers will be invited in to discuss health and relationship issues of specific relevance to post 16.

HIGHER EDUCATION FAIR

This begins the process of applying to university. Students will follow a programme which supports the process of selecting courses and prepping applications.

MENTORING

This is an opportunity which allows you to receive training to provide academic support to pupils lower down the school.

SCHOOL FUNCTIONS

e.g. Prom, community party, Christmas shopping trip etc...

SCHOOL TRIPS

In the last few years we have enjoyed trips to the Christmas Market in Birmingham and The Making of Harry Potter in London.

VOLUNTARY WORK

All students will be encouraged to undertake voluntary work in addition to academic studies.

CAREERS EXPERIENCE

This is an essential part of being a student at Chilwell Sixth form. It provides opportunities to discover and experience possible career paths. All students are expected to complete a careers experience during activities week.

YOUNG ENTERPRISE

This is an opportunity to develop team skills, risk taking, problem solving through the medium of running a business. See Mrs Ault for further information.



SIXTH FORM STUDIES

COURSE CHANGE PROCEDURE

Should you decide that a course is no longer suitable you must in the first instance discuss this with Mrs Ault, or your tutor because it could have serious implications on your career. All students must complete three full A levels or equivalent, at the end of two academic years. Should you wish to change to a new course, you must discuss this with the teacher of that subject and Mrs Ault. Picking up a new subject is only possible until week commencing 10th October 2022.

TARGET SETTING AND EVALUATION

At the beginning of the academic year each subject will give you your target grade. This is based on your GCSE results. Your progress will be evaluated against these targets.

SUPERVISED STUDY TIME

Initially, you will be expected to be in sixth form all day, even when not in lessons, to engage in supervised study time. This will give you the opportunity to ask for advice and develop your study skills, enabling you to become independent learners. We will not assume that this will just automatically happen, and experience tells us that a number of students may struggle with note taking, organisation, revision, and further reading around their subject when they enter further education. An earned autonomy approach will be used after the first half term to provide a more tailored experience for individuals as we get to know their strengths and areas for development in this area of independent study.

PROGRESS MONITORING

A variety of progress monitoring activities will be conducted throughout the year to ensure that you are on track and receiving the level of support required to achieve your potential. Progress monitoring and discussions will take place between you and your tutors on a regular basis.





STUDENT SUPPORT

STUDENT PASSPORT

Passports will be introduced early in the first half term. The aim of these passports is to help students to identify how they have developed their personal, social and independent learning skills and to record their understanding of cultural capital and their experiences.

LEARNING FACILITIES

There are areas for quiet study situated around our new sixth form area where you can plug in chrome books and work in peace. Study periods will be supervised by a member of staff who will be on hand to support and guide as required.

TUTOR GROUPS

You will be assigned to a tutor group which you must attend every day for registration and form time activities. During this time, you will learn about study skills; your strengths and weaknesses; produce or update your CV; citizenship; budgeting; applying for university and employment. See also the visiting speakers section.

VISITING SPEAKERS

There will be a range of speakers throughout the year. If you would like us to invite a speaker in to cover a particular topic, we are open to suggestions.

INDEPENDENT GUIDANCE AND ADVICE

Your time in the sixth form prepares you for future success. We provide unbiased information about your next steps. In the first instance this will be provided by your tutor. Careers guidance is available by appointment with Mrs. Underdown. You will also have high quality opportunities to understand the world of work.

NURSE

The Nurse is available for drop-in sessions every week. Please check the noticeboard for days and times. This is a confidential service.

WELLBEING

At Chilwell school, we take mental health very seriously. We invite outside speakers into the sixth form to talk to students about ways to cope with stress. Having a tutor who meets with you everyday has been found to be invaluable in terms of noticing signs of stress and changes of behaviour. This is why we ensure students have regular morning meetings and a 1-1 interview at least once a term with their tutor.

Being a small sixth form means we have time to speak to individual students and we are able to sign post them to appropriate agencies or websites.

EXTERNAL EXAMS

Students are responsible for ensuring they are entered for all their exams. They will be required to sign a statement confirming correct entry for each unit. These should be returned promptly to the Exams officer. Failure to meet deadlines may result in non-entry or possible late entry fees.

If you drop a subject after being entered for the examination, it is vital that you inform the Exams officer immediately. If it is too late to obtain a refund from the exam board, you will be charged for the wasted fee. Failure to attend an exam will also incur a fee.

A Sixth Form calendar of key dates will be produced and distributed during the first half term.

DIARY DATES - 2022/2023

Autumn Term begins:	Thursday 1st September 2022 (Y7 and Y12)
Autumn Term begins:	Friday 2nd September 2022 (Y8, Y9, Y10, Y11 and Y13)
<i>Half Term:</i>	<i>Monday 17th October – Friday 28th October 2022</i>
Autumn Term ends:	Tuesday 20th December 2022
Spring Term begins:	Thursday 5th January 2023
<i>Half Term:</i>	<i>Monday 13th – Friday 17th February 2023</i>
Spring Term ends:	Friday 31st March 2023
Summer Term begins:	Monday 17th April 2023
<i>May Day bank holiday:</i>	<i>Monday 1st May 2023</i>
<i>Half Term:</i>	<i>Monday 29th May to Friday 2nd June 2023</i>
Summer Term ends:	Friday 21st July 2023
<i>INSET Days</i>	<i>Wednesday 31st August, Wednesday 21st December, Wednesday 4th January, Monday 24th and Tuesday 25th July</i>



Contact Us

Chilwell School
Queens Road West
Chilwell
Nottingham
NG9 5AL

Tel: 0115 9252698

Email: office@chilwellschool.co.uk